As the ADSD Administrator, Jane oversees programs and services that provides leadership and advocacy in the planning, development and delivery of a high quality, comprehensive support service system across the lifespan. Her Division helps all of Nevada's elders, adults and children with disabilities or special health care needs live independent, meaningful, and dignified lives in the most integrated setting appropriate to their needs.

Jane led the efforts to integrate Early Intervention Services and Developmental services into the existing division.

Prior to becoming the Administrator, Jane served as Deputy Director of Programs for DHHS. She was also the former Deputy Administrator for DHHS's Mental Health and Developmental Services Division where she worked to integrate programs serving individuals with intellectual disabilities and related conditions. She has served Nevadan's through DHHS since 1978.

Jane is a licensed Marriage and Family Therapist and has a Master's degree in Counseling and Personnel Services from the University of Nevada, Reno, and a Bachelor of Science degree in Special Education from the University of Wisconsin.